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# KOICA

## KOREA INTERNATIONAL COOPERATION AGENCY

Date- January 22, 2019

**Mr. Shree Krishna Nepal**

Joint Secretary

International Economic Coordination Cooperation Division (IECCD)

Ministry of Finance

Singhadurbar, Kathmandu

Handwritten notes in Nepali and English: "कोष (म.)", "वेबसाइट", "निर्देशिका", "2019", "2018", "2017", "2016", "2015", "2014", "2013", "2012", "2011", "2010", "2009", "2008", "2007", "2006", "2005", "2004", "2003", "2002", "2001", "2000", "1999", "1998", "1997", "1996", "1995", "1994", "1993", "1992", "1991", "1990", "1989", "1988", "1987", "1986", "1985", "1984", "1983", "1982", "1981", "1980", "1979", "1978", "1977", "1976", "1975", "1974", "1973", "1972", "1971", "1970", "1969", "1968", "1967", "1966", "1965", "1964", "1963", "1962", "1961", "1960", "1959", "1958", "1957", "1956", "1955", "1954", "1953", "1952", "1951", "1950", "1949", "1948", "1947", "1946", "1945", "1944", "1943", "1942", "1941", "1940", "1939", "1938", "1937", "1936", "1935", "1934", "1933", "1932", "1931", "1930", "1929", "1928", "1927", "1926", "1925", "1924", "1923", "1922", "1921", "1920", "1919", "1918", "1917", "1916", "1915", "1914", "1913", "1912", "1911", "1910", "1909", "1908", "1907", "1906", "1905", 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Dear Mr. Nepal,

I have the pleasure to inform you the list of 17 Scholarship Programs that Korea International Cooperation Agency (KOICA) is scheduled to organize in 2019. Enclosed herewith are the list of scholarship programs, Application Guideline, Application forms (KOICA only) and other relevant document regarding the program.

In this regards, I would like to request you to **recommend 4 eligible candidates** in each courses according to the program guideline and program eligibility criteria along with **3 sets of Application Forms (of KOICA and Application package of respective University)** and send to KOICA Nepal office until given deadline. The qualification of the applicants is explicitly explained in "2019 KOICA Scholarship Program Application Guideline for Master's Degree" enclosed with this letter. The recommended candidate has to go through series of interview including the local interview organized by the KOICA Nepal Office in order to know the motive, willingness to study. **The application submitted after the deadline will not be accepted.**

Furthermore, I would like to inform you that the above Master's courses are the open competition around the world, therefore KOICA office cannot assure about the confirmation from the University for the nomination made by the Government of Nepal. The final selection of the candidate solely depends on the applicant's performance in series of interview as well as final judgment of the respective University.

For your kind reference KOICA encourages female participation in each of its program, hence it is requested you to recommend more female participants. I thank you cooperation and support in this regards.

Handwritten signature and name in Nepali: श्रीश्री कृष्ण नेपाल

**KOICA**

KOREA INTERNATIONAL COOPERATION AGENCY



With Best Regards,

**SungHoon Ko**  
Country Director  
KOICA Nepal Office

**Enclosure-** List of 2019 program, KOICA Application form, Program Information of 17 courses, Application Guideline

**NOTE-** The soft copy of program information and Application Package of all the university is easily available in the link KOICA website ([https://www.koica.go.kr/koica\\_en/index.do](https://www.koica.go.kr/koica_en/index.do)) English webpage → Menu (Get involved → CIAT → Scholarship Program → Application)

Cc-

- North East Asia Section, Ministry of Foreign Affairs
- Ministry of Federal Affairs and General Administration
- ✓ -Ministry of Women Children and Senior Citizen
- Ministry of Agriculture and Livestock Development
- Ministry of Health
- Ministry of Energy, Water Resources and Irrigation
- Ministry of Urban Development
- Office of the Prime Minister and Council of Minister's
- Ministry of Education, Science and Technology
- Ministry of Industry, Commerce and Supply



S.No	Course Title	University	Duration	Deadline	Sector
1	Urban Development Policy	ChungAng University(CAU)	Aug 08, 2019- Jan 07, 2021	March 15, 2019 (Friday)	Governance
2	Gender Equality Leadership	Ehwa Womans University	Aug 04, 2019- Dec 18, 2020		
3	Finance and Tax Policy	Korea University	Aug 19, 2019- Jan 17, 2021		
4	Industry and Trade Policy	KyungHee University	Aug 08, 2019- Dec 16, 2020		
5	Public Management and Public Policy Reforms	Seoul National University	Aug 12,2019- Dec 31, 2020		
6	Public Administration (Local Government)	Sungkyungkwan University	Aug 01, 2019- Dec 31,2020		
7	Regulation Management for Economic Development	Korea Development Institute School	Aug 01, 2019- Dec 27, 2020		
8	Agricultural Engineering	Hankyong National University	Aug 15, 2019- Jan 03 2021		
9	Agriculture Economics	Kang Won National University	Aug 09, 2019- Dec 29,2020		
10	Agricultural Production	Kyungpook National University	Aug 21, 2019- Dec 18, 2020		
11	Development of Fisheries Industry	PuKyoung National university	July 29, 2019- Dec 20,2020		
12	Community Development	Yonsei University (Wonju Campus)	Aug 19, 2019- Dec 18, 2020		
13	Global Health Security	Yonsei University	Aug 05, 2019- Jan 09,2021		
14	Energy Science and Policy	Ajou University	Aug 12, 2019- Jan 11, 2021		
15	Techno-Entrepreneurship Competency based on EE and ICT Convergence	HanDong University	Aug 05, 2019- Jan 04,2021		
16	Water Resource Management	Sungkungwan University (SKKU) (Suwon Campus)	Aug 16, 2019- Jan 14, 2021		
17	Global Education Leadership	Korea National University of Education	Aug 01, 2019- Dec 25, 2020		

한국국제협력단  
네팔사무소  
Technology,  
Environment and  
Energy



Korea International  
Cooperation Agency  
Nepal Office

Education

# 2019 KOICA Scholarship Program

## Application Guideline

### For Master's Degrees

#### 1. Purpose

The KOICA Scholarship Program (SP) for master's degrees is designed to nurture key leaders in developing countries who can contribute to the socio-economic development of their home countries.

#### 2. Target Countries

- Countries selected by KOICA among the DAC List of ODA Recipients
- The list of target countries is subject to change annually to the policies of the Korean government or KOICA

Region	Asia	Africa	Latin America	Middle East	CIS
Countries	16 countries	23 countries	15 countries	5 countries	9 countries
Name of countries	Bangladesh Cambodia Fiji Indonesia Lao PDR Mongolia Myanmar Nepal Pakistan Afghanistan Papua New Guinea Solomon Islands Sri Lanka The Philippines Timor-Leste Vietnam	Algeria Angola Cameroon Côte d'Ivoire DR Congo Egypt Ethiopia Gabon Ghana Kenya Libya Madagascar Morocco Mozambique Nigeria Rwanda Senegal Sudan Tanzania Tunisia Uganda Zambia Zimbabwe	Bolivia Colombia Costa Rica Ecuador El Salvador Guatemala Haiti Honduras Jamaica Nicaragua Dominican Republic Panama Paraguay Peru Venezuela	Iran Iraq Jordan Lebanon Palestine	Azerbaijan Ukraine Belarus Kazakhstan Kyrgyzstan Serbia Tajikistan Turkmenistan Uzbekistan

\* For "National Development Policy for African Countries", the target countries for this course will be 23 African countries on that list. (Please refer to the countries in bold type on the list above)



### 3. Available Universities and Fields of Study

Master's degree programs offered at the universities below.

Sector	Course Title	University
Governance	Urban Development Policy	ChungAng Univ.
	Gender Equality Leadership	Ehwa Womans Univ.
	Finance and Tax Policy	Korea Univ.
	Industry and Trade Policy	KyungHee Univ.
	Public Management and Public Policy Reforms	Seoul National Univ.
	Public Administration (Local Government)	Sungkyunkwan Univ.
	Regulation Management for Economic Development	Korea Development Institute School
Rural Development Sector	Agricultural Engineering	Hankyong National Univ.
	Agricultural Economics	KangWon National Univ.
	Agricultural Production	KyungPook National Univ.
	Development of Fisheries Industry	PuKyong National Univ.
	Community Development	Yonsei Univ. (Wonju campus)
Health	Global Health Security	Yonsei Univ.
Technology, Environment & Energy	Energy Science and Policy	Ajou Univ.
	Techno-Entrepreneurship Competency based on EE&ICT Convergence	Handong Univ.
	Water Resources Management	Sungkyunkwan Univ. (Suwon Campus)
Education	Global Education Leadership	Korea National University of Education

\* All applicants can take only one course for application of KOICA SP program.

\* For more details on the available courses, refer to the Program Information of each course that is available to access in the KOICA website ([https://www.koica.go.kr/kolca\\_en/index.do](https://www.koica.go.kr/kolca_en/index.do))

English webpage → Menu (Get involved → CIAT → Scholarship Program → Application)

\* Application guideline for 3 more courses will be provided during early March as below.

Sector	Course Title	University
Technology, Environment & Energy	Global ICT Policy	Pusan National Univ.
Governance (Social Economy)	To be determined (in the middle of bidding process for selecting universities)	
Technology, Environment & Energy (Climate Change Response)		

### 4. Qualifications

Prospective applicants must meet all of the following conditions.

(1) **Citizenship:** Be a citizen of the Scholarship Program target country.

		<ul style="list-style-type: none"> <li>- If a participant cannot participate in the course for specific reasons like temporary leave to his/her home country, the allowance for that month shall be prorated for the corresponding number of days studies in Korea (KRW 33,300/day).</li> <li>* The amount deducted (33,300/day) is the same regardless of how many days are in the month.</li> </ul>
<b>Accommodation</b>	Actual amount paid	<ul style="list-style-type: none"> <li>- Electricity and other utility fees shall not be covered.</li> <li>- Cost for cleaning, laundry or exchange of bedding shall not be covered.</li> <li>- Except for above, borne by a training institute</li> </ul>
<b>Settlement Allowance</b>	KRW 600,000	<ul style="list-style-type: none"> <li>- Expenses needed to enter Korea, such as visa fee, alien registration card issuing fee and others</li> <li>- Borne by a training institute</li> </ul>
<b>Scholarship Completion Grants</b>	KRW 300,000	<ul style="list-style-type: none"> <li>- EMS and other expenses needed for returning home (e.g. cost for sending materials)</li> <li>- Borne by a training institutes before departure</li> </ul>
<b>Insurance</b>	Actual cost paid	<ul style="list-style-type: none"> <li>- Expenses for insurance contracts during stay in Korea</li> <li>- Borne by KOICA</li> </ul>

\* Notes

- KOICA arranges and pays for the participant to travel to and from Korea. KOICA will cover economy class, round-trip airfare.
- If a participant wants to change the flight itineraries, they should pay the additional airfare.
- The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program.

## 6. Selection Procedures

Period	Procedures	Details
March 22, 2019	<b>Application</b>	<p><b>[Application package submission]</b></p> <ul style="list-style-type: none"> <li>- Application deadline (to KOICA regional offices and Korean Embassy) : <b>March 22, 2019</b></li> <li>- Prepare all required documents for your admission package and fill out the 'Document Checklist'.</li> <li>- Submit the application package (including both university and KOICA application forms and other required documents) to KOICA regional office or Korean Embassy by the submission date.</li> </ul>



		- Original copies should be sent to university before the phone interviews.
March 25 -March 29	<b>On-site Interview(KOICA)</b>	- Participate in an on-site interview by KOICA regional office or Korean Embassy. If an applicant lives in a country where the KOICA regional office / Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA regional office / Embassy.
April 1 -April 12	<b>Document Screening</b>	<b>[1<sup>st</sup> round : Document Screening]</b> -Applicants nominated by the KOICA regional office or Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening.
April 17	<b>Result of Document Screening</b>	-The result for the 1 <sup>st</sup> round selection will be announced to the applicants. <b>[Preparation for the 2<sup>nd</sup> round]</b> - Details of the interview including the interviewee list will be sent to the KOICA regional offices and interview arrangements will be made respectively.
April 18 -May 8	<b>Interview</b>	<b>[2<sup>nd</sup> round : Phone Interview]</b> - University conducts the second round (interview) according to the interview schedule. - Schedule for phone interview will be notified individually by the KOICA regional offices or Korean embassy with 2-3 day notice in advance. - KOICA HQs announces the result of interview to the KOICA regional office or Korean Embassy : May 13
May 14 -June 14	<b>Medical Checkup (Local)</b>	<b>[3<sup>rd</sup> round : Medical Check-up]</b> - Applicants who successfully pass the 2 <sup>nd</sup> round must take the Medical Check-up at the designated institution. -The detailed guideline of the medical check-up and list of the designated medical institution will be notified after passing the interview successfully. - Examination cost, Transportation and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination. - KOICA announces the result of Medical Checkup.
June 21	<b>Admission Notification</b>	- Admissions results will be notified to the regional KOICA offices or Korean embassy. - KOICA informs the participants of their scheduled entry to Korea.
August	<b>Entry to Korea</b>	
	<b>Medical Checkup (In Korea)</b>	<b>[4<sup>th</sup> round : Medical Check-up]</b> - Applicants who successfully entering to Korea must take the Medical Check-up again at the designated medical institution.in Korea - Examination cost will be provided by KOICA.

		<ul style="list-style-type: none"> <li>- If the participants are disqualified for long-term stay by the medical checkup in Korea, the participants may have to return to their home country.</li> <li>- KOICA announces the result of Medical Checkup and will share it with participants to support their own health care.</li> <li>- KOICA will not pay for the treatment necessary after the examination.</li> </ul>
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## 7. Required Documents

All documents should be sent to the regional KOICA office or the relevant government office.

- ① KOICA Application Form
  - ② Recommendation letter from applicants' governments
  - ③ Document Checklist
  - ④ University Application form with required documents for the university
- \* Refer to Program Information attached

### \* Important Notes for All Applicants:

- All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
- If any of the submitted materials contain false information, admission will be rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

## 8. Contacts

### 1) Application & Document Submission

- KOICA regional Office or Korean Embassy

### 2) Major and University Admissions

- Universities (Refer to the Program Information)

### 3) Other Inquiries

- KOICA HQs (Email : [koica.sp@koica.go.kr](mailto:koica.sp@koica.go.kr))
- KOICA Website ([https://www.koica.go.kr/koica\\_en/index.do](https://www.koica.go.kr/koica_en/index.do))